



Liberty Disability Services

HOW TO GET STARTED WITH LIBERTY

SOCIAL SCRIPT

You want to get started with Liberty, but not sure what to do?

This social script gives you a step-by-step guide on how to get started with Liberty Disability Services.

The steps include:

Step 1: Contact Liberty

Step 2: Intake will chat to you about what's needed

Step 3: Sign documents


Step 4: Commence services

Continue reading for more detail on these steps.


Step 1:

Contact Liberty and tell us what service you want.

Do you want Support Coordination? Plan Management?
or a Community Mentor? Psychology? Let us know!

 Phone: (03) 5275 8627

 Email: info@libertydisabilityservices.com.au

 Visit office: 1 - 3 Agra Street
Norlane, 3214, VIC



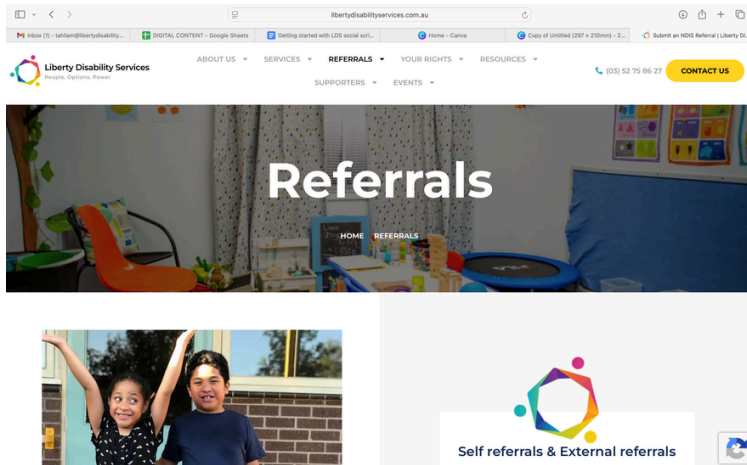
If necessary

Fill out the referral form

There are two ways to fill out a referral form:

1. Online (on our website)

2. Over the phone



We recommend online referrals, but the choice is up to you.
www.libertydisabilityservices.com.au

Once you have filled out the referral, it will be sent to intake.

Step 2:

Our Intake Coordinator will chat with you about what's needed.

Once we receive your referral, our Intake Coordinator (Mel) will contact you for any additional information needed.

If possible, please have your NDIS plan with you when you speak to Mel.



Mel!

Step 3:

Sign documents at the intake meeting.

This meeting can be in person, or online.

In this meeting you will need to sign:

- Service Agreement Form
- Consent Form

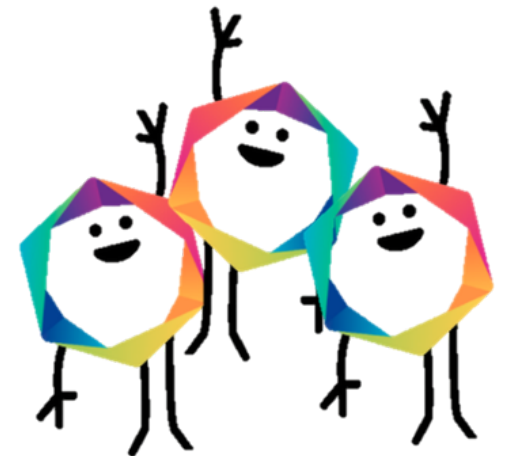


Step 4:

Commence services!

Mel will now forward all information to the Team Leader of the service you want to engage with (eg, Support Coordination, Plan Management, Community Mentor program).

They will contact you (within 2 business days) to determine when supports start and begin your journey with Liberty!



PLEASE NOTE!

If you have any troubles during this process, we are here to assist.

We will accommodate our service to your communication preferences and accessibility needs.


We're here to work with you, for you.



Liberty Disability Services

NEED MORE INFORMATION?

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